

Chief Germaine Anderson
Beaver Lake Cree Nation
PO Box 960
Lac La Biche, AB T0A 2C0

Dear Chief Germaine Anderson:

I am writing to you today to inform you of the process to request information contained within the Indian Register. As the Indian Registrar, I receive a number of requests from Bands seeking copies of Band lists and other personal information from the Indian Register. As such, I wish to take this opportunity to provide clarity on the process should it be relevant to you or your staff.

As Beaver Lake Cree Nation is a Section 11 Band under the *Indian Act*, I am responsible for the maintenance of your Band list. Per Section 14 (2) of the *Indian Act*, we are required to provide you an updated list of the additions and deletions to your Band list every two months.

Specifically, Section 14 (2) of the *Act* states:

“Where a Band List is maintained by the Department, the Registrar shall, at least once every two months after a copy of the Band List is provided to the council of a band under subsection (1), provide the council of the band with a list of the additions to or deletions from the Band List not included in a list previously provided under this subsection.”

This list, referred to as the band change report, includes the following personal information: Surname, Given Name(s), Event Type, Recorded Date, and whether it is an increase or decrease to the Band. I have attached an example of how this list is presented.

Additionally, as a Section 11 Band under the *Indian Act*, at the time of an election, your electoral officer may request a voters' list, which is different from a Band change report list, by contacting your regional contact at bhupinder.johal@canada.ca.

Specifically, section 3 (2) and 4 (2) of the *Indian Band Election Regulations* states that a voters' list:

“ ... contains the names of all electors, in alphabetical order, with the registration number and the date of birth.”



At any time, you or your Indian Registration Administrator (IRA) may request a list containing only surnames and given names from my office through your regional contact at bhupinder.johal@canada.ca.

All other information regarding individuals who are listed in the Indian Register is protected and can only be disclosed with the written consent of the individual concerned or in compliance with the *Privacy Act*. If you wish to request information from the Indian Register, an Access to Information and Privacy (ATIP) request must be submitted. To submit an ATIP request, you may contact the Indigenous Services Canada ATIP unit by email at atip-aiprp@isc.gc.ca or by fax at 819-953-5492. The request can also be submitted online at <https://atip-aiprp.tbs-sct.gc.ca>.

Should you have any questions, or require further clarification, I would invite you to contact Bhupinder Johal at the Alberta Regional Office at bhupinder.johal@canada.ca.

Yours sincerely,

A handwritten signature in blue ink, appearing to be 'JG', is positioned above the name and title of the sender.

John Gordon
Indian Registrar

